SABAK CRITERIA SETTING COMMITTEE WORKING DIRECTIVE

ARTICLE 1

Basis, Purpose and Scope

This directive has been prepared in accordance with the Health Sciences Education Programs Evaluation and Accreditation Association (SABAK) Statute and SABAK Working Regulations.

The purpose of this directive is to regulate the procedures to be used in determining and changing the SABAK Evaluation Criteria.

This directive covers the issues related to the functioning of the committees and working groups that will work as the relevant SABAK body in determining and changing the SABAK Evaluation Criteria.

ARTICLE 2

Definitions and Abbreviations

In this directive abbreviations below define;

2.1. HSP; Health Sciences Programs,

2.2. SABAK; Health Sciences Education Programs Evaluation and Accreditation Association,

2.3. Board of Directors: SABAK Board of Directors,

2.4. SNC, SABAK Nomination Commitee

2.5. Criteria: SABAK Evaluation General Criteria to be used in the accreditation of Health Sciences Faculties teaching programs,

2.6. SABDEK: Council of Deans of Health Sciences Faculties,

2.7. Institution: The higher education institution (university, high technology institute) to which the program applied for accreditation

ARTICLE 3.

SABAK Evaluation Criteria

SABAK Evaluation Criteria are used by HSP in program evaluations to be made by SABAK and define the minimum conditions that must be met for the accreditation of these programs. The purpose of these criteria is to provide quality assurance of HSF programs to meet stakeholder expectations and to support the continuous improvement of these programs.

ARTICLE 4.

Structure of the Criteria

SABAK Evaluation Criteria is grouped into two as follows,

4.1. General Criteria: These criteria are the criteria to be met by the evaluated HSF program and are defined in the fields of management structure, teaching staff, students, infrastructure, institutional support and financial resources, program objectives, program outputs and similar areas.

4.2. Program-Specific Criteria: These criteria includes the issues specific to the SBF program which are mentioned in SABAK-Criteria Setting Committee Working Directive (Version: 2.0 - 05.10.2018) Page 3 in addition to the general criteria. The features given under the title of Program Specific Criteria should be based on the subjects of the curriculum and the qualifications of the teaching staff.

ARTICLE 5.

The Reason for Determining and Updating the Criteria

SABAK evaluation criteria can be reviewed and updated after each academic year, additional criteria can be defined, and specific criteria can be determined for new programs to be opened. Reasons for updating criteria can be;

5.1. Changing social expectations in program education,

5.2. The emergence of new HSF program areas,

5.3. Changing approaches in the provision of teaching services in HSF programs,

5.4. Meeting the adaptation requirements that may arise through mutual recognition agreements with foreign institutions accrediting HSF curriculums,

5.5. In the expression of the criteria; The need to clarify statements that may be understood differently by SABAK bodies, evaluators or institutions.

ARTICLE 6.

Criteria Setting Committee Members

The Board of Directors establishes the Criteria Setting Committee in order to evaluate the suggestions of changes in the standards sent to it through SAK and other channels and to carry out the studies on this subject. The commission consists of at least five (5) members. The same member can take part in the commission again. This commission elects a president, secretary and vice president to be the president of the next term for three (3) years. A student member is a second / third year grade student who will serve for three (3) years, recommended by health sciences programs and appointed by the SABAK Executive Board. Except for student members, the candidates proposed by SABAK are determined by the SABAK Executive Board as described below and for three (3) years.

- At least four (4) faculty members (one board member) from the Health Sciences departments, each from the department and from a separate institution
- One (1) student member

ARTICLE 7.

Working Principles of the Criteria Committee

7.1. Suggestions submitted to the Criteria Committee are first discussed by the committee.

7.2. A detailed work plan is prepared for suggestions that are deemed necessary to be worked on by the Criteria Committee on the submitted suggestions. Suggestions that do not need to be worked on are forwarded to the Board of Directors with a reasoned explanation.

7.3. The Criteria Committee definitely establishes a working subgroup for program-specific criteria when necessary.

7.4. Working subgroups are responsible to the Criteria Committee, chaired by one of the members of the Criteria Committee, and this member informs the Criteria Committee about the work.

7.5. In the study subgroups to be established for program-specific criteria, care is taken to have university representatives working in the relevant program.

7.6. Both the Criteria Committee and the working subgroups that may be established pay utmost attention to gather the opinions of the relevant units and stakeholders of the Higher Education Institutions running the HSF programs.

7.7. Criteria proposal drafts, matured by the Criteria Committee, are announced on the SABAK website and thus, all stakeholders are given a final opportunity to provide feedback.

7.8. The Criteria Committee prepares the final draft of the criterion proposals, taking into account the feedback received.

7.9. The final draft of the criterion proposals created is submitted to the Board of Directors of SABAK together with the opinions, if any, that cannot be agreed upon.

ARTICLE 8.

Finalization of Evaluation Criteria

Criteria proposal drafts submitted to the Board of Directors by the Criteria Committee become final after being discussed and resolved at the first meeting of the Board of Directors.

ARTICLE 9.

Enforcement of Evaluation Criteria

The finalized criteria come into force as of the evaluation period that begins in the year following the academic calendar year in which the decision was taken by the Board of Directors. The Board of Directors may determine the effective period as further evaluation periods if necessary, or define transition periods between the old and new criteria, where institutions are given the opportunity to choose.

ARTICLE 10.

Announcement of Evaluation Criteria

The finalized criteria and effective dates are forwarded to the SABDEK General Secretariat to be announced to SABDEK member faculties and also announced on the SABAK website.

ARTICLE 10

Amendment to the Directive

Amendment proposals on this directive can be submitted to the Board of Directors by the Criteria Committee or a committee to be appointed by the Board of Directors. The proposals prepared are put on the agenda of the first meeting of the Board of Directors and are resolved.

ARTICLE 11

Force

This directive takes effect from the date it is approved by the Board of Directors.